

# Caring Concepts, Inc

## Patient Intake

Today's Date: \_\_\_\_\_

### PATIENT INFORMATION

Last Name: \_\_\_\_\_

First Name: \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Birthdate \_\_\_\_\_ Age \_\_\_\_\_

Sex: M F Status: Married Widowed Single

Patient Employer/School \_\_\_\_\_

Occupation \_\_\_\_\_

### SPOUSE INFORMATION

Spouse's Name \_\_\_\_\_

### IF MINOR, PARENT/GUARDIAN INFORMATION

Parent Name: \_\_\_\_\_

Relationship: \_\_\_\_\_

Parent Name: \_\_\_\_\_

Relationship: \_\_\_\_\_

### CONTACT IN CASE OF EMERGENCY

Name \_\_\_\_\_ Relationship \_\_\_\_\_

Phone \_\_\_\_\_

### PHONE NUMBERS

Cell \_\_\_\_\_

Home \_\_\_\_\_

Work \_\_\_\_\_

### HEALTH INSURANCE INFORMATION

Primary Insurance \_\_\_\_\_

ID# \_\_\_\_\_ Group# \_\_\_\_\_

Policy Holder's Name \_\_\_\_\_

Policy Holder's Date of Birth \_\_\_\_\_

Relationship to Patient: \_\_\_\_\_

2nd Insurance \_\_\_\_\_

ID# \_\_\_\_\_ Group# \_\_\_\_\_

### ACCIDENT INFORMATION

Is condition due to an accident? \_\_ Yes \_\_ No

Type of Accident \_\_ Auto \_\_ Work \_\_ Other \_\_\_\_\_

Accident Date: \_\_\_\_\_

Insurance: \_\_\_\_\_

Claim #: \_\_\_\_\_

Attorney Name \_\_\_\_\_

### WOULD YOU LIKE A TEXT OR EMAIL REMINDER?

How much notice would you like before your appointment: 1 day 2 days 1 week 1 hour 2 hours 4 hours

\_\_\_ Text (phone carrier) Boost Mobile AT&T Cricket Sprint T-Mobile Verizon Virgin Mobile

\_\_\_ Email \_\_\_\_\_

What is your reason for coming today? \_\_\_\_\_

What treatment have you already received for your condition? Medications Surgery Physical Therapy

Chiropractic None Other: \_\_\_\_\_

Primary Doctor: \_\_\_\_\_ Date of Last: Physical Exam \_\_\_\_\_

When was the last X-ray: \_\_\_\_\_ Body area: \_\_\_\_\_ Where: \_\_\_\_\_

When was the last MRI: \_\_\_\_\_ Body area: \_\_\_\_\_ Where: \_\_\_\_\_

Women: Are you pregnant? \_\_ Yes \_\_ No Due Date: \_\_\_\_\_

Medical History: provide date & description (ex. Auto accident '96, High Blood Pressure, hip replacement 2014, cancer)

Medication: \_\_\_\_\_

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## Authorizations:

A. I hereby authorize release of any medical information necessary to process this claim and request payment of insurance benefits either to myself or to the third party who accepts assignment.

B. I authorize payment of any medical benefits from third-parties for benefits summated for my claim to be paid directly to this office. I authorize the direct payment to this office of any sum I now or hereafter owe this office by my attorney, out of proceeds of any settlement of any case and by any insurance company contractually obligated to make payment to me or you based upon the charges submitted for products and services rendered.

C. I understand and agree that health and accident policies are an arrangement between an insurance carrier and me. Furthermore, I understand this office will prepare any necessary reports and forms to assist me in making collection from the insurance company and that any amount authorized to be paid directly to this office will be credited to my account upon receipt. However, I clearly understand and agree that all services rendered to me are charged directly to me and that I am personally responsible for payment. I also understand that if I suspend or terminate my care and treatment my care and treatment, any fees for products or professional services rendered will be immediately due and payable.

D. I understand the above information and guarantee this form was completed correctly to the best of my knowledge and understand it is my responsibility to inform this office of any changes to the information I have provided.

## My Financial Responsibility

Payment or Co-payment is expected when services are rendered. We will gladly process your insurance. The portion we collect is an estimate only. You are responsible for any amount not paid by your insurance.

I understand that I will be responsible for all co-pays, deductibles and/or portion of fees that my insurance does not cover. If my insurance does not respond to my submitted medical claims within 60 days, I understand that I am responsible for all charges. I also understand that I will be responsible for all costs incurred should legal or other means of recovery for these charges become necessary.

Note: There is a \$20.00 fee for all appointments not canceled 24 hours prior to scheduled time.  
There is a \$35.00 service charge for any returned check.

I have read the above statements and understand that I am personally financially responsible for all services not covered by my insurance company. I am also responsible for applicable annual deductible and/or co-payment.

X \_\_\_\_\_  
Signature of patient or person acting on patients behalf

\_\_\_\_\_  
Date

Caring Concepts, Inc  
1215 W Baker St.  
Plant City, FL 33563  
813-754-2273

**Consent to use PHI**

**Acknowledgement for Consent to Use and Disclosure of Protected Health Information**

**Use and Disclosure of your Protected Health Information**

Your Protected Health Information will be used by Caring Concepts, Inc. or may be disclosed to others for the purposes of treatment, obtaining payment, or supporting the day-to-day health care operations of this office.

**Notice of Privacy Practices**

You should review the Notice of Privacy Practices for a more complete description of how your Protected Health Information may be used or disclosed. It describes your rights as they concern the limited use of health information, including your demographic information, collected from you and created or received by this office.

\_\_\_\_\_ Patient Initials I have received a copy of the Notice of Patient Privacy Policy.

**Requesting a Restriction on the Use or Disclosure of Your Information**

- You may request a restriction on the use or disclosure of your Protected Health Information.
- This office may or may not agree to restrict the use or disclosure of your Protected Health Information.
- If we agree to your request, the restriction will be binding with this office. Use or disclosure of protected information in violation of an agreed upon restriction will be a violation of the federal privacy standards.

**Notice of Treatment in Open or Common Areas**

Treatment itself will not occur in an open area; however, we may ask about your symptoms in an open area. There are private areas available upon request if you would prefer.

**Disclosure Authorization:**

I authorize the disclosure of health information about me as described below:

Persons who MAY RECEIVE INFORMATION (relatives, friends, doctors)

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If you do not wish for us to contact you by telephone regarding appointments and or test results please indicate this to the front office.

**Revocation of Consent**

You may revoke this consent to the use and disclosure of your Protected Health Information. You must revoke this consent in writing. Any use or disclosure that has already occurred prior to the date on which your revocation of consent is received will not be affected.

***By my signature below I give my permission to use and disclose my health information.***

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\_\_\_\_\_  
Patient or Legally Authorized Individual Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Print Patient's Full Name

\_\_\_\_\_  
Time

\_\_\_\_\_  
Witness Signature

\_\_\_\_\_  
Date



CARING CONCEPTS, INC.

Todd Glenn, D.C.  
William Garrison, D.C.  
Vel Garrison, Clinic Adm.

1215 W. Baker St.  
Plant City, FL 33563  
Telephone: (813) 754 -2273  
Fax: (813) 754 -5680

## Informed Consent

Patient Name \_\_\_\_\_

Date \_\_\_\_\_

The primary treatment used by doctors of chiropractic is the spinal manipulation adjustment. I will use my hands or a mechanical device upon your body in such a way as move your joints. You may feel or sense movement. Your treatment may also include one or more of the following therapy modalities: ultrasound, interferential current, electrical muscle stimulation (SINE), hot or cold packs.

### Risks:

As with any health care procedure, there are certain complications which may arise during a chiropractic adjustment, those complications may include: disc injuries, dislocations, muscle strain, or fractures. Some types of manipulations of the neck have been associated with injuries to the arteries in the neck leading to or contributing to complications including stroke. There is very little risk of harm associated with of the therapy modalities used in this office.

### **The probability of the above risk occurring is rare.**

Fractures are rare occurrences and generally result from some underlying weakness of the bone which we check for during the taking of the history and examination and/or x-ray. Stroke has been the subject of tremendous disagreement within and without the profession with a study suggesting that there is at most a one-in-a-million chance of such an outcome. Since even that risk should be avoided if possible we employ tests in our examination which are designed to identify if you may be susceptible to that kind of injury.

Other treatment options may include: self-administered analgesics and rest, medical care with prescription drugs, hospitalization, and surgery.

### **Do not sign until you have read and understand the above.**

I have read the above explanation of the chiropractic treatment. By signing below I state that I have weighed the risk involved in undergoing treatment and have decided that it is in my best interest to undergo the treatment recommended. Having been informed of the risk I hereby give my consent to that treatment.

Signature \_\_\_\_\_

Date \_\_\_\_\_

Witness \_\_\_\_\_

**ASSIGNMENT OF BENEFITS, LIENS, DIRECT PAYMENT AUTHORIZATION, AUTHORIZATION TO RELEASE  
INSURANCE INFORMATION, AND AUTHORIZATION TO ESCROW UNPAID MEDICAL & PIP BENEFITS  
CARING CONCEPTS, INC.**

INSURANCE CARRIER: \_\_\_\_\_ POLICY NUMBER: \_\_\_\_\_ DATE OF LOSS: \_\_\_\_\_

For and in consideration of CARING CONCEPTS, INC. agreeing to pursue the responsible automobile insurance carrier for payment of benefits due and not requiring prepayment for services, I hereby irrevocably assign all rights and benefits to CARING CONCEPTS, INC. for Personal Injury Protection, extended Personal Injury Protection, Medical Payment Coverage, and other benefits which I may have in accordance with Florida Statute §627.736. This includes any benefits from my insurance company and any other entity which may be responsible for medical expenses incurred. I further authorize CARING CONCEPTS, INC. to collect payments & prosecute any necessary actions to collect payment for services as they see fit and allowable by law and contract. THIS DOCUMENT CONSTITUTES AN ASSIGNMENT OF RIGHTS AND BENEFITS.

I hereby further give a lien to CARING CONCEPTS, INC. against any and all insurance benefits named herein, and any and all proceeds of any settlement, judgment or verdict which may be paid to me as a result of the injuries or illness for which I have been treated by CARING CONCEPTS, INC. as a result of the above stated loss date. This document acts as an irrevocable absolute assignment of my rights and benefits to the extent of the charges for services provided. I agree to cooperate with CARING CONCEPTS, INC. and their attorney's (at their choosing), and to do all things reasonable to effect payment of the bills by the insurance company or other entity to CARING CONCEPTS, INC. including, but not limited to, disclosing my medical condition, being available for factual discovery or other cooperation.

This assignment concerns only the bills for CARING CONCEPTS, INC. and those costs including, but not limited to, attorney's fees, other costs, and interest necessary in procuring payment from the above-named insurance company and/or other entities. This assignment is not intended to assign any other causes of action that may belong to the undersigned patient. I agree to pay any applicable deductible or co-payment not covered by any policy of insurance cited above. I understand that as a benefit and convenience to me, CARING CONCEPTS, INC. will bill and pursue collection against the insurance company or other responsible entity on my behalf. I hereby instruct and direct my insurance company to pay my benefits directly to CARING CONCEPTS, INC. at the address provided on the bill. If my current policy prohibits direct payment to doctors, then I hereby instruct and direct my insurance company or other responsible entity to make the check payable to me and mail it to CARING CONCEPTS, INC. at the address on the bill. CARING CONCEPTS, INC.'s medical care is being provided for a reasonable fee for treatment causally related to the above loss date and is medically necessary. I instruct my insurance carrier or other responsible entity to pay these bills to the full extent of my available benefits under the insurance policy and Florida law. If any portion of the charge for these services is either reduced or denied in whole or in part, my insurance company or other entity is to place funds equal to the amount of the reduced or denied charges into escrow and hold the escrowed funds until agreement or resolution of legal action by CARING CONCEPTS, INC. . I further instruct my insurance company to make payment for charges submitted by CARING CONCEPTS, INC. in priority to any other requests to escrow benefits, including a request by myself to reserve benefits for pending disability claims. I hereby give CARING CONCEPTS, INC. limited power of attorney to endorse and sign my name on any draft for payment to either CARING CONCEPTS, INC. or myself if said draft represents payment for charges related to services rendered by CARING CONCEPTS, INC. .

I further direct my insurance carrier or responsible other entity to provide information to CARING CONCEPTS, INC. which is otherwise available to me including but not limited to a copy of any applicable insurance policy, declaration page, all applicable endorsements, transcripts and/or copies of any recorded statements, examinations under oath and requests for same, independent medical evaluations and requests for same, peer review reports, and a listing of all PIP benefits paid to date which shall include when claims were made, when the claims were received, the payment or denial of each claim, the amount of the deductible and the claims applied thereto, and whether benefits have been exhausted and the amount of PIP benefits available, commonly known as a "PIP log". This request includes the name of other medical providers to whom payments have been under my policy of insurance. This agreement is intended to serve as an assignment of rights and benefits under my policy of insurance in favor of CARING CONCEPTS, INC. . If any language within this agreement has the effect of invalidating this agreement, that

language shall be deemed void and the remainder of the assignment shall maintain full force and effect. A photocopy of this assignment shall be considered as effective and valid as the original.

\_\_\_\_\_  
Patient Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Patient Name

*If patient is incapacitated or under the age of 18, please indicate the patient name, guardian name and relation to patient, and obtain guardian signature.*

Caring Concepts Chiropractic  
Auto Accident Intake Form

Patients Name: \_\_\_\_\_ Todays Date: \_\_\_\_\_ Date of Accident: \_\_\_\_\_

**Employment:**

At time of Crash Occupation: \_\_\_\_\_ or Unemployed  
Currently: Occupation: \_\_\_\_\_ or Unemployed  
Was Unemployment due to auto accident: \_\_\_yes \_\_\_no  
Type of Work: \_\_\_Office \_\_\_Light Labor \_\_\_Moderate Labor \_\_\_Heavy Labor

**Past Medical History:**

Surgeries (dates and residuals): \_\_\_\_\_  
Fractures (dates and residuals): \_\_\_\_\_  
Serious Illness (dates and residuals): \_\_\_\_\_  
Workers Comp Injuries (dates and residuals): \_\_\_\_\_  
Personal Injuries (dates and residuals): \_\_\_\_\_  
Sports or other injuries to head, neck or back: \_\_\_\_\_  
Any prior history of Current complaint: \_\_\_\_\_  
Prior treatment by DC for these: \_\_\_\_\_

**Current Medical History:**

Current health problems: \_\_\_None \_\_\_\_\_  
Current Medications: \_\_\_None \_\_\_\_\_

**Injury History:**

Was the crash on the Job \_\_\_Yes \_\_\_No Seat Belt: \_\_\_Lap belt and Shoulder \_\_\_Lap only \_\_\_None \_\_\_Unsure  
Your Vehicle (Year, Make, Model) \_\_\_\_\_  
You were: \_\_\_Driver \_\_\_Front passenger \_\_\_Rear Passenger \_\_\_Motorcycle operator \_\_\_Motorcycle Passenger  
Other: \_\_\_\_\_ Vehicle Driven By \_\_\_\_\_  
Estimated Speed at moment of Crash: \_\_\_\_\_ \_\_\_Stopped \_\_\_Slowing \_\_\_Accelerating  
Other Vehicle (Year, Make, Model): \_\_\_\_\_  
Time Of Day: \_\_\_daylight \_\_\_Dawn \_\_\_Dusk \_\_\_Dark  
Road Conditions: \_\_\_Dry \_\_\_Damp \_\_\_Wet \_\_\_Snow \_\_\_Ice Other \_\_\_\_\_  
Head restraints: \_\_\_None \_\_\_Integral Type \_\_\_Adjustable (\_\_\_UP \_\_\_DOWN) \_\_\_Don't Know  
If Adjustable, was the position altered by the crash? \_\_\_Yes \_\_\_No  
Was the seat back adjustment altered by the crash? \_\_\_Yes \_\_\_No Was the seat Broken? \_\_\_Yes \_\_\_No  
Did the Airbag Deploy? \_\_\_Yes \_\_\_No If yes, were you struck by the airbag? \_\_\_Yes \_\_\_No  
Body Position: \_\_\_Good \_\_\_Forward lean \_\_\_Other \_\_\_\_\_  
Head Position: \_\_\_Forward \_\_\_left (\_\_\_degrees) \_\_\_right(\_\_\_degrees) \_\_\_Up(\_\_\_degrees) \_\_\_Down(\_\_\_degrees)

Hand Position:  one on wheel  two on wheel  None on wheel  N/A  
Brakes Applied:  Yes  No Were you aware of the impending crash?  Yes  No  
Please describe what happened: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**During The Crash:**

Did you strike any part of the vehicle?  Yes  No If yes, describe: \_\_\_\_\_  
Did vehicle strike any objects after impact?  Yes  No If yes, describe: \_\_\_\_\_  
Were you wearing hat or glasses?  Yes  No If yes, did the come off:  hat  glasses  
Did you lose consciousness?  Yes  No If yes, how long? \_\_\_\_\_  
Estimated property damage to your vehicle: \_\_\_\_\_  
Estimated damage to other vehicle:  None  Minimal  Moderate  Major  
Were the police called to the scene?  Yes  No Was a report made?  Yes  No

**After the Crash:**

Symptoms (circle all that apply and tell when the symptoms starts (example, Headache 2hrs. , neck pain Immediately):  
Headache \_\_\_\_\_ Dizziness \_\_\_\_\_ Nausea \_\_\_\_\_ mid back pain \_\_\_\_\_  
Confusion/Disorientation \_\_\_\_\_ Neck Pain \_\_\_\_\_ low back Pain \_\_\_\_\_  
Paresthesia(s) \_\_\_\_\_ If yes, where? \_\_\_\_\_  
Extremity Pain \_\_\_\_\_ If yes, Where? \_\_\_\_\_  
Where did you go after the Crash?  Home  Work  Hospital/Doctor (Name \_\_\_\_\_)  
Mode Of Transportation : \_\_\_\_\_

**Emergency Department:**

Radiographs:  Yes  No Body Parts imaged: \_\_\_\_\_  
Results: \_\_\_\_\_  
Lab Work:  Yes  No Cervical Collar:  Yes  No  
Medications: \_\_\_\_\_  
Other: \_\_\_\_\_  
Follow Up Instructions: \_\_\_\_\_

**Treatment History:**

Dr: \_\_\_\_\_ Specialty: \_\_\_\_\_  
Date seen: \_\_\_\_\_ Referred by: \_\_\_\_\_  
Treatment Type \_\_\_\_\_  
Currently treating:  Yes  No Any Disability  Yes  No describe: \_\_\_\_\_  
Special Test: \_\_\_\_\_  
Referred To: \_\_\_\_\_ Did Treatment Help?  Yes  No  
Notes: \_\_\_\_\_

Dr: \_\_\_\_\_ Specialty: \_\_\_\_\_  
Date seen: \_\_\_\_\_ Referred by: \_\_\_\_\_

Treatment Type \_\_\_\_\_

Currently treating:  Yes  No      Any Disability  Yes  No      describe: \_\_\_\_\_

Special Test: \_\_\_\_\_

Referred To: \_\_\_\_\_ Did Treatment Help?  Yes  No

Notes: \_\_\_\_\_

I certify that I'm the patient or legal guardian listed above. I have read/understand the included information and certify it to be true and accurate to the best of my knowledge. I consent to the collection and use of the above information to this office of chiropractic. I authorize this office and its staff to examine and treat my condition as the doctors see fit. I hereby authorize the doctor to release all information necessary to any insurance company, attorney, or adjuster for the purpose of claim reimbursement of charges incurred by me. I grant the use of my signed statement of authorization with my signature for required insurance submissions. I understand and agree that all services rendered to me will be charged to me, and I'm responsible for timely payment of such services. I understand and agree that health/accident insurance policies are an arrangement between an insurance carrier and myself. I understand that fees for professional services will become immediately due upon suspension or termination of my care or treatment.

Patient/ Guardian Signature: \_\_\_\_\_ Date: \_\_\_\_\_